

Duties of the TBQ Guild Adult Center Hanging Chair

The Adult Center Hanging Chair:

- selects a theme for the quilts to be displayed and relays the choice to the membership
- chooses the quilts to be hung from the member offerings
- arranges for help from the Adult Center on hanging days
- removes the quilts after the two-month period for each theme ends
- arranges for the return of the quilts to the appropriate members
- submits news to the TBQ Webmaster on a regular basis
- provides a year-end report of activities, issues, concerns and suggestions to the President in June

NOTES

1. The Chair should keep a record of income and expenses for the year-end report to the President.
2. Quilts are hung high up on the walls so there is very limited potential for damage for damage or wear.
3. Quilt sizes are: large – 60 inches to 90 inches wide (6), any length and small - 45 inches to 54 inches wide, any length (4).